

**ENTERTAINMENT  
INDUSTRY  
Flex Plan**

**You may enroll 12/05/2019 through 12/31/2019  
Pre-tax elections must be processed online by 12/31/2019**

A representative from the Flex Plan Administrative Office will be at:

NBCUniversal  
Café, Studio 9C  
30 Rockefeller Plaza  
New York, NY 10112

to answer any questions you have about Open Enrollment and the Flex Plan on:

**Monday 12/09/2019 10:00 am - 04:00 pm**

**To expedite your enrollment, please make sure you can log into your account online prior to the meeting. If you need help logging in, please call Member Services.**

Open Enrollment is your only opportunity to make changes to your Flex Plan elections for 2020.

**If you need assistance from Member Services with Open Enrollment or Pre-tax Elections, please call by Tuesday, 12/31/2019. We anticipate that as the deadline approaches, call wait times will increase. Please do not wait until the last minute.**

You may reach Member Services at 323/993-8888 or 888/353-9401 (option 1) Monday through Friday between 10:30 am - 08:00 pm ET.

**See our holiday schedule at [www.flexplan.com](http://www.flexplan.com)**

Questions about your Flex Plan Account or the benefits offered by the Flex Plan should **ONLY** be addressed to Flex Plan Administrative Office Staff.